

DULUTH PUBLIC SCHOOLS ACADEMY
School Board Meeting Minutes

DATE/LOCATION: November 11, 2004 at Washburn Edison Charter School

PRESENT: Paul Goossens, Chair; Kathy Esson, Co-Chair; Steve Ondrus, Treasurer; Sue Rose, Secretary; Kathy Haldorsen; Renee Lindberg, Member; Donna Nordstrom, Member; Mary Lynch, Member

ABSENT: Patrick Field, member

CALLED TO ORDER: 6:35 p.m.

APPROVAL OF MINUTES

- Motion made (Esson), seconded (Lindberg), and unanimously approved to accept minutes from the September 7, 2004 DPSA School Board Meeting.
- Motion made (Rose), seconded (Nordstrom), and unanimously approved to accept minutes from the October 12, 2004 DPSA School Board Meeting.

APPROVAL OF AGENDA

Agenda was approved with no additions.

PUBLIC COMMENT

None

CORRESPONDENCE / COMMUNICATION

- Memo from Alice Seagren, Commissioner, Minnesota Department of Education that reminds Minnesota public school districts that school board meetings are prohibited from 6:00 p.m. to 8:00 p.m. on the day that an election is held within the boundaries of the school district.
- Card from the Lake Superior Zoological Society thanking the Duluth Public Schools Academy for participating in the 2004 Boo at the Zoo.

REPORTS

TREASURER

Steve Ondrus, Treasurer, gave verbal report; balance sheet and invoices provided.

- **INVOICES.** Invoice EXIN250 for Special Tuition Revenue will be paid in the amount of \$219,312.88. Motion made (Lynch), seconded (Esson), and unanimously approved to accept and pay current invoices totaling \$882,647.49.
- **AUDIT PROCESS.** 2003-2004 audit underway; audit is on-target to be completed by end of the calendar year.

NATIONAL EDISON OFFICE UPDATE

Mary Stafford, General Manager, gave a verbal report.

- Edison's School Report cards will be shared with the Board at the December meeting.
- Head of Schools evaluation is currently underway.

HEAD OF SCHOOLS

Bonnie Jorgenson, Head of Schools, gave verbal report; outline of report; memo from George Maurer, Executive Director, MN Board of Teaching; revised copy of the 2004-2005 Student Achievement Plan provided to the Board.

PERSONNEL COMMITTEE

None

FINANCE COMMITTEE

Paul Goossens, Co-Chair Facilities Task Force, Bonnie Jorgenson, Head of Schools, and Mary Stafford, General Manager, gave verbal report.

- 03 – 04 BUDGET. Current projected shortfall is \$340,000. Following the completion of our current audit, DPSA will work with Edison Schools, Inc. to conduct an audit from 1997 to the present to determine if outstanding invoices (DPSA owes to Edison) exist.
- 04 – 05 BUDGET. Current projected shortfall for the 2004-2005 school year is approximately \$220,000. Line-by-line review of current revenues and expenditures is underway under the direction of Mary Stafford.

COMMUNICATIONS/MARKETING COMMITTEE

Kathy Esson, Chair Marketing Committee, gave verbal report.

- LOGO. Communications/Marketing Committee will present the eagle symbol, created originally by Mellin Promotional Advertising, to the graphic designer who is currently working on the logo and letterhead.

BOARD DEVELOPMENT COMMITTEE

Donna Nordstrom, Co-Chair Board Development Task Force, gave verbal report.

- Members of the DPSA Board attended the MACS meeting at Harbor City. Materials were provided to attendees and a videotape of the session is available for members who were unable to attend.
- Board Development Committee will provide orientation to new members (Potter and Komarek).

FACILITIES TASK FORCE

Paul Goossens, Co-Chair Facilities Task Force gave verbal report; Facilities Assumptions provided.

- UPDATE & RECOMMENDATIONS. Mary Stafford will schedule a conversation regarding facilities between DPSA's Facilities Task Force and appropriate Edison employees regarding the financial feasibility of our current facilities options.
- Authority was granted for ISD 709 to accept public bids for the Birchwood site. Currently, a policy exists that prohibits buyers for using the building as an education facility.

ANNUAL FUND TASK FORCE

- Staff Appreciation Dinner will serve as the task force's first fundraising effort.

TEACHER COMPENSATION TASK FORCE

- The Personnel Committee has been asked to steer Teacher Compensation Research/Review process.

OTHER BUSINESS

- 05-06 BUDGET: Bonnie Jorgenson has been asked explore the financial implications of the following scenarios: decreasing specialist time; increasing class size; decreasing professional development days; decreasing the number of paraprofessionals by exploring the current model of responsible inclusion; increasing enrollment; and decreasing the number of full-time employees while increasing the number of part-time employees.

TABLED

None

ADJOURNED Motion made(Rose), seconded (Nordstrom) and approved to adjourn tonight's meeting. Meeting adjourned at 8:54 p.m..

Respectfully Submitted,

Sue Rose, DPSA Secretary

NEXT MEETING

December 14, 2004

Kenwood Edison Charter School