

**DULUTH PUBLIC SCHOOLS ACADEMY**  
**School Board Meeting Minutes**

**DATE/LOCATION:** March 8, 2005 at Raleigh Edison Charter School

**PRESENT:** Paul Goossens, President; Rachel Komarek, Vice President; Steve Ondrus, Treasurer; Sue Rose, Secretary; Renee Lindberg; Ellie Potter; Patrick Field; Donna Nordstrom (8:06 p.m.); Kathy Haldorsen (8:06 p.m.)

---

**CALLED TO ORDER:** 6:31 p.m.

**APPROVAL OF MINUTES**

Motion made (Potter), seconded (Lindberg), and unanimously approved to accept minutes from the February 8, 2005 DPSA School Board Meeting.

**APPROVAL OF AGENDA**

Agenda was approved with no additions.

**PUBLIC COMMENT**

- Brian Kinziger, representing Kenwood PAC, reports that the Kenwood PAC would like to the DPSA school year to continue to exceed the ISD 709 school year in number of days.

**CORRESPONDENCE / COMMUNICATION**

- Memorandum from Charles Johansson, MDE Assessment and Testing Division, approving DPSA's submitted plan for administration of MCAs.

**TREASURER'S REPORT**

Steve Ondrus, Treasurer, gave report; balance sheet and invoices provided.

- **INVOICES.** Motion made (Lindberg), seconded (Potter), and unanimously approved to accept current invoices totaling \$425,364.53.

**AUDIT REPORT**

Deb Medlin, Eikell & Shilling, gave verbal report; Annual Financial Statements as of June 30, 2004, Independent Auditor's Report, and two letters to the Board of Directors provided.

- Auditor's Report is unqualified for FY04.
- Mary Stafford, General Manager, will share the Schedule of Findings, Annual Financial Statements as of June 30, 2004, and Independent Auditor's Report with Edison Schools' Chief Financial Officer.

**HEAD OF SCHOOLS REPORT**

Bonnie Jorgenson, Head of Schools, gave report; outline of report and MN Charter School Forum, February 2005 issue provided.

**FINANCE COMMITTEE REPORT**

Patrick Field, Co-Chair Finance Committee, gave a verbal report; written report provided.

- **MEMORANDUM OF UNDERSTANDING.** Motion made (Goossens) and seconded (Ondrus) to authorize the Chair to approve and sign the Memorandum of Understanding as presented to the Board at the February 8, 2005 meeting with clarification of Item 2 including a 2004-2005 management fee of approximately \$450,000 and a 2005-2006

management fee of approximately \$450,000. Members voting in favor in favor: Goossens, Komarek, Rose, Ondrus, Nordstrom, Haldorsen, Potter, and Field. Lindberg opposed. Yeas carry, authorizing the Chair to sign the MOU given the clarifications listed above.

#### **COMMUNICATIONS/MARKETING COMMITTEE REPORT**

Renee Lindberg, Co-Chair Communications/Marketing Committee, gave verbal report; written report provided.

#### **FACILITIES TASK FORCE**

Paul Goossens, Co-Chair, Facilities Task Force, gave a verbal report; Memorandum from Russ Betts, Krech Ojard & Associates, P.A. provided.

- KENWOOD LEASE RENEWAL as reported at the February 8, 2005 meeting, the renewal has been submitted to ISD 709; there has been no response from ISD 709 to date.
- WASHBURN/RALEIGH ACQUISITION. On February 25, 2005 DPSA representatives met with Russ Betts, Krech Ojard & Associates, P.A., to discuss building improvements at Washburn and Raleigh sites.
- FINANCE STATUS. Motion made (Goossens), seconded (Ondrus) and unanimously approved to authorize the Chair to approve the Letter of Engagement as drafted by Municipal Capital Market Groups, Inc.
- PURCHASE OFFER OF WASHBURN. Motion made (Goossens) seconded (Field) and unanimously approved to move to closed session. The Board entered into closed session to discuss issues pursuant to real estate proceedings. Motion made (Goossens), seconded (Ondrus) and unanimously approved to approve a resolution granting DPSA officers the authority to coordinate with Tischer Creek Development on a proposal to purchase property from the Duluth Bible Church.

#### **OTHER BUSINESS**

##### **SALARY INCREASE PARAMETERS**

- Motion made (Goossens) and seconded (Haldorsen) to approve of a 2% cost of living increase for employees with salaries up to \$40,000 and a 1% cost of living increase for employees with salaries of \$40,001 and above. Members voting in favor: Goossens, Ondrus, Haldorsen, and Potter. Field, Rose, Komarek, Nordstrom, and Lindberg opposed. Nays carry; the motion is defeated.
- Motion made (Field), seconded (Goossens) and unanimously approved to direct the Head of Schools to prepare a draft of budgetary options for the 2005-2006 school year that sets aside approximately \$130,000 to be used for pay increases and/or bonuses.

**ADJOURNED** Motion made(Ondrus), seconded (Goossens) and unanimously approved to adjourn tonight's meeting. Meeting adjourned at 10:28 p.m.

Respectfully Submitted,



Susan Rose, DPSA Secretary

#### **NEXT MEETING**

April 12, 2005

Kenwood Edison Charter School